



# MALLA REDDY INSTITUTE OF TECHNOLOGY & SCIENCE

(SPONSORED BY MALLA REDDY EDUCATIONAL SOCIETY)

Affiliated to JNTUH & Approved by AICTE, New Delhi

NAAC with 'A' Grade, NBA Accredited, ISO 9001:2015 Certified, Approved by UK Accreditation Centre

Granted Status of 2(f) & 12(b) under UGC Act, 1956, Govt. of India.



Ref: MRITS/IQAC/Cir/2021-22/003

01-03-2022

## Circular

As directed by the Chairperson, 38<sup>th</sup> and Third quarter IQAC meeting will be held on 04-03-2022 at 01:00 p.m. in the IQAC Room of MRITS Block-I to discuss the following agenda.

All the esteemed members are requested to kindly attend the meeting.

## AGENDA

- Academic Schedule.
- Monthly Event schedule
- Re-formation of Magazine committee
- NBA e-SAR preparation
- Autonomous work
- Organizing FDPs/ Seminar and Conferences.
- International women's Day celebrations.
- CO and PO mapping and attainments.
- Alumini cell activities
- Any other quality sustenance and improvement activities with the permission of chairperson.

Coordinator, IQAC

Principal and Chairperson, IQAC

Copy to:

Chairperson,

All the members of IQAC,

AAA Committee



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Ref: MRITS/IQAC/MOM/2021-22/003

07-03-2022

## Minutes of IQAC Meeting

The Minutes of 38<sup>th</sup> and Third quarter IQAC meeting was held on 04-03-2022 at 01:00 p.m. The following members attended the meeting.

S.No	Name	Designation	Position
1.	Dr. K Ravindra	Principal	Chairman
2.	Dr. A Viswanathan	HoD, CSE	Member
3.	Dr. J Vignesh	HoD, IT & TPO	
4.	Dr. S Kannan	Associate Professor, ECE	
5.	Dr. N Vinayakumari	Associate Professor, CSE	
6.	Dr. A Nagaraju	Professor, H&S	
7.	Dr. T Srikanth	Associate Professor, CSE (DS)	
8.	Dr. Y. Madhusekar	Associate Professor, CSE (CS)	
9.	Shri. Ch Mahender Reddy	Secretary, MRES	Member
10.	Dr.Ch Bhadra Reddy	Chairman, MRES	Member
11.	Mr.M Ramesh	CAO	Administrative officer
12.	Mr. M Srinivasa Reddy	Ex- Sarpanch, Maisammaguda Medchal Hyderabad	Local Society Nominee
13.	Ms. Tharuni Kommeneni	III B. Tech. CSE - C	Students Nominee
14.	Mr. Ritish Venkat Jogi	Managing Director, Sagar Software Solutions Pvt Ltd, Hyderabad	Alumini Nominee
15.	Dr.VBSS Koteswara Rao	Director, Global EXIM Institute, Hyderabad	Industry Nominee
16.	Shri. N N Rao	HR, Tech Mahindra, Hyderabad	Employers Nominee
17.	Mr. P Praveen Reddy	Director, MRIET	Stakeholder
18.	Dr. V Senthil kumar	Associate Professor, CSE(AI & ML)	Coordinator

- The Chairperson, Principal Dr. K. Ravindra welcomed the members to the meeting and discussed the following points in the meeting



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S.No	Item	Responsibility	Target Date
1.	The College Management and stakeholders congratulated, The Principal, HoDs, Coordinators and staff members for achieving "NAAC A". The NAAC peer team visited the college on February 25 <sup>th</sup> and 26 <sup>th</sup> , 2022.	All members of Institute	Completed
2	The IQAC Coordinator presented the actions taken given by the members during the previous meeting and the report of the second quarter (December 2021 to February 2022) of the Academic Year 2021-2022	IQAC Coordinator	Completed
3	The Institute plan to apply for UGC autonomous status for a period of 10 years.	All members of Institute	Continuous
4	Discussed about academic schedule preparation for forthcoming semester	IQAC Coordinator	07.03.2022
5	All the Statutory and Non – Statutory Committees Conveners should conduct at least one meeting in a month. The Committee should review last meeting minutes and resolutions taken	Statutory and Non – Statutory Committee Conveners	Continuous
6	The Statutory and Non – Statutory Committees Conveners and HoDs are informed to prepare monthly tentative event schedule and get approval from Principal and submit the same to IQAC	Statutory and Non – Statutory Committee Conveners and HoDs	Continuous
7	Discussed to re-constitute Magazine Committee to prepare college level news letter	IQAC and AAA Coordinator	15.03.2022
8	Alumini Cell should be active. Convener should use Alumini resources effectively to deliver guest lectures and for other activities	Alumini Cell Convener	Continuous
9	Training and placement Coordinator presented the status of students placed in the second quarter and further coordinator is informed to prepare monthly report of student's placement and higher education.	T&P Coordinator	Continuous



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10	All HoDs and Coordinators of professional bodies should conduct Guest lecturers / Seminars / Conferences in emerging areas	All HoDs	Continuous
11	Planned to International Women's day in grand manner and invite Dr. M Indira Rani Professor & HoD, Mechanical Engineering JNTUH as chief guest for International Women's day celebrations on March 8th 2022.	Women's Empowerment cell	08.03.2022
12	NBA e-SAR is to be submitted for CSE and ECE departments.	HoD CSE, ECE and H&S	20.03.2022
13	<ul style="list-style-type: none"><li>All the faculty members are encouraged to publish their research article in reputed journals (SCI, Scopus and UGC care)</li><li>All PhDs are instructed to send proposal to obtain grants from various Government and Non- Government agencies.</li></ul>	All the faculty members	Continuous
14	All the department coordinators are instructed to map course outcomes (CO) in correlation with program outcomes (PO) and program specific outcomes (PSO) for the forthcoming semester.	All Department coordinators	07.03.2022
15	Course outcomes (CO) and Program outcomes (PO) attainment levels for the previous semester in the academic year 2021-2022 should be calculated and observations on targeted and achieved levels should be reported to IQAC.	All Department coordinators	20.03.2022
16	ERP Software should be used for students attendance management, Lecture materials and other academic activities.	All HoDs	Continuous
17	HoDs and Conveners are instructed to follow format provided by Principal office for preparation of curricular and other event details related to curricular and co-curricular activities.	All HoDs and Conveners	Continuous
18	All the conveners and HoDs are requested to publish event circulars and other details related to events in college website.	All HoDs, Conveners and Website maintenance coordinator	Continuous





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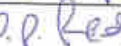
Granted Status of 2(f) & 12(b) under UGC Act, 1956, Govt. of India.



19	Discussed to conduct MRITS Inter branch Cricket championship tournament	Physical director	21.03.2022
20	All the faculty members and students should follows the SOPs and Standards	All the faculty members	Continuous
21	Student's project should be developed based on Industry trends and also project work should be published in reputed journals	All HoDs	Continuous

  
Dr. V. Senthil kumar  
Coordinator, IQAC

  
Dr. K. Ravindra  
Chairperson, IQAC

Sno	Name	Signature
1	Dr. K Ravindra	
2	Dr. A Viswanathan	
3	Dr. J Vignesh	
4	Dr. S Kannan	
5	Dr. N Vinayakumari	
6	Dr. A Nagaraju	
7	Dr. T Srikanth	
8	Dr. Y. Madhusekar	
9	Shri. Ch Mahender Reddy	
10	Dr.Ch Bhadra Reddy	
11	Mr.M Ramesh	
12	Mr. M Srinivasa Reddy	
13	Ms. Tharuni Kommeneni	
14	Mr. Ritish Venkat Jogi	
15	Dr.VBSS Koteswara Rao	
16	Shri. N N Rao	
17	Mr. P Praveen Reddy	
18	Dr. V Senthil kumar	



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GRANTED STATUS OF 2(F) & 12(B) UNDER UGC ACT, 1956, GOVT. OF INDIA.

Ref: MRITS/IQAC/Cir/2021-22/002

7-12-2021

## Circular

As directed by the Chairperson, IQAC meeting will be held on 10-12-2021 at 01:00 p.m. in the IQAC Room of MRITS Block-I to discuss the following agenda. All the esteemed members are requested to kindly attend the meeting.

## AGENDA

- Re-constitution of Internal Quality Assurance Cell (IQAC).
- Formation of Affiliation, Accreditations and Autonomous (AAA) Committee.
- Preparation of pre qualifier for NBA Accreditation.
- Preparation of documents for NAAC Peer team visit.
- Review of Training and Placement activities.
- Students participation in various co-curricular and extra-curricular activities.
- Review of upcoming Accreditation activities.
- Induction program for the First year students.
- Any other quality sustenance and improvement activities.

Coordinator, IQAC

Chairperson, IQAC

Copy to:

Chairperson,

All the members of IQAC,

AAA Committee



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GRANTED STATUS OF 207 & 1508 UNDER UGC ACT. 1956, GOVT. OF INDIA.

Ref: MRITS/IQAC/2021-22/002

11-12-2021

## Minutes of IQAC Meeting

Second quarter of IQAC meeting was held on 10-12-2021 at 01:00 p.m. The following members attended the meeting.

S.No	Name	Designation	Position
1.	Dr. K Ravindra	Principal	Chairman
2.	Dr. A Viswanathan	HoD, CSE	Member
3.	Dr. J Vignesh	HoD, IT & TPO	
4.	Dr. S Kannan	Associate Professor, ECE	
5.	Dr. N Vinayakumari	Associate Professor, CSE	
6.	Dr. A Nagaraju	Professor, H&S	
7.	Dr. T Srikanth	Associate Professor, CSE (DS)	
8.	Dr. Y. Madhusekar	Associate Professor, CSE (CS)	
9.	Shri. Ch Mahender Reddy	Secretary, MRES	Member
10.	Dr.Ch Bhadra Reddy	President,MRES	Member
11.	Mr.M Ramesh	CAO	Administrative officer
12.	Mr. M Srinivasa Reddy	Ex- Sarpanch, Maisammaguda Medchal,Hyderabad	Local Society Nominee
13.	Ms. Tharuni Kommeneni	III B. Tech. CSE - C	Students Nominee
14.	Mr. Ritish Venkat Jogi	Managing Director, Sagar Software Solutions Pvt Ltd, Hyderabad	Alumini Nominee
15.	Dr.V BSS Koteswara Rao	Director, Global EXIM Institute, Hyderabad	Industry Nominee
16.	Shri. N N Rao	HR, Tech Mahindra, Hyderabad	Employers Nominee
17.	Mr. P Praveen Reddy	Director, MRIET	Stakeholder
18.	Dr. V Senthil kumar	Associate Professor, CSE(AI & ML)	Coordinator

- The Chairperson, Principal Dr. K. Ravindra welcomed the members to the meeting and discussed the following points in the meeting

S.No	Item	Responsibility	Target Date
1.	IQAC members are re-constituted and new members are introduced to the committee members by the Chairperson	IQAC Coordinator	--



2	The IQAC Coordinator presented the actions taken given by the members during the previous meeting and the report for the second quarter (September 2021 to November 2021) of the Academic Year 2021-2022	IQAC Coordinator	--
3	Affiliation, Accreditations and Autonomous (AAA) Committee is formed for the purpose of collecting and consolidating qualitative and quantitative data from departments and provide support to departments for progressing towards high standards. Prof P.Manjusha was designated as the Coordinator of AAA.	AAA Coordinator	Continuous
4	Discussed with the individual department DAAC coordinators regarding their students participation in Professional chapters, various clubs, co-curricular & extra-curricular activities and their achievements.	Department coordinators	Continuous
5	Discussed about preparation of pre qualifier for NBA renewal for Department of Computer Science and Engineering and Electronics and communication Engineering.	CSE and ECE Department coordinators	15.12.2021
6	Discussed about preparation and submission of documents for NAAC Peer team visit	IQAC and AAA Coordinator	13.12.2021
7	The Chairperson raised the point about strengthening the activities related to enhance teaching learning process towards student centric and project based methodology. He added that all the faculty members are encouraged to attend various STTP/Workshops/Conferences for improvement of Teaching Learning Skills.	All the Department coordinators	Continuous
8	The IQAC Coordinator proposed the list of awards and rankings applied by the institution and elaborated the forthcoming activities of IQAC to the members.	IQAC and AAA Coordinator	Continuous
9	T&P Coordinator presented the details of Placement and Training activities, Students Placement, opting for Higher studies and showing inclination towards establishing an Entrepreneurship.	T&P Coordinator	29.11.2021 to 18.12.2021
10	Induction program is being planned for First year students to understand the need and usefulness of degree of education	H & S Department	—
11	Seminar on Cancer and Related Health problems is organized in collaboration with Malla Reddy Pharmacy college for female faculty members and female students.	Women's Empowerment cell	—
12	<b>Extension activities</b> <ul style="list-style-type: none"> <li>Blood donation camp was organized in Collaboration with Janani Blood Bank under NSS</li> <li>Traffic Awareness program is conducted in Collaboration with Hyderabad City Police under NSS to create traffic awareness among students</li> <li>Street cause program is conducted by NSS on 8.12.21 and 9.12.21</li> </ul>	NSS Coordinator	Continuous



















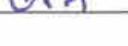

13	<b>Professional bodies</b> <ul style="list-style-type: none"> <li>Computer Society of India (CSI) Annual day is celebrated and team members, Executive members for Academic year 2021-2022 are introduced to the members along with their future plan.</li> <li>SPERANZA'21 event is conducted by ISTE student chapter and winners are appreciated with certificates.</li> </ul>	CSI Coordinator	Continuous
		ISTE Coordinator	Continuous
14	In order to ensure safety from Covid 19 spread at campus, the classrooms, laboratories and faculty cabins are being sanitized by maintenance staff every day.	Covid monitoring committee	Continuous



Dr. V. Senthil kumar  
Coordinator, IQAC



Dr. K. Ravindra  
Chairperson, IQAC

Sno	Name	Signature
1	Dr. K Ravindra	
2	Dr. A Viswanathan	
3	Dr. J Vignesh	
4	Dr. S Kannan	
5	Dr. N Vinayakumari	
6	Dr. A Nagaraju	
7	Dr. T Srikanth	
8	Dr. Y. Madhusekar	
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18	Dr. V Senthil kumar	



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Ref: MRITS/IQAC/2021-22/001

03-08-2021

## NOTICE

As directed by the Chairperson, a 36<sup>th</sup> meeting of the Board of Members of the IQAC will be held on 05-08-2021 (Thursday) at 1:00 p.m. in the Board Room of MRITS Block-I to discuss the following agenda. All the esteemed members are requested to kindly attend the meeting.

## AGENDA

- Preparation of Academic calendar for Academic year 2021 – 2022
- Allotment of mentor-mentee for all the students
- Feedback and action plan to fulfill curriculum gaps
- Registration for Swayam-NPTEL online certification courses.
- Research articles publication and research proposals to obtain grants from Government and Non Government agencies
- CRT classes and improving student placement and participation in Internships
- Departmental Project Monitoring Committee to monitor mini and major projects
- Organizing FDP, Workshops and Webinars
- Organizing Furcartz 2K21 events
- Induction program for fresher's
- Social responsibility and welfare programs through NSS
- Anti Ragging committee formation for 2021-2022
- Review of previous IQAC meeting held on 28.07.2021

IQAC Co-ordinator

Principal

Copy to:

Chairperson,

All the Members of IQAC,

All the Departments File



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Ref: MRITS/IQAC/2021-22/001

06-08-2021

## Minutes of IQAC Meeting

A 36<sup>th</sup> meeting of IQAC was held on 05/08/2021 at 1:00 p.m. The following members have attended the meeting.

S.No	Name	Designation	Position
1	Dr. K Ravindra	Principal	Chairperson
2	Shri. Ch Mahender Reddy	Secretary, MRES	Member
3	Dr.Ch Bhadra Reddy	President,MRES	Member
4	Dr. A Viswanathan	Professor, CSE	Member
5	Dr. J Vignesh	Professor, IT	Member
6	Dr. S Kannan	Associate Professor, ECE	Member
7	Dr. S Nagaveni	Professor, H&S	Member
8	Shri. N N Rao	Technologist	Industry Member
9	Dr.V Koteswara Rao	Industrialist	Industry Member
10	Mr.M Ramesh	CAO	Administrative Member
11	Mr. M Srinivasa Reddy	Ex- Sarpanch	Local society Member
12	Mr. P Praveen Reddy	Director, MRIET	Stakeholder
13	Mr. P Andrew Calix Benedict	Student	Student Member
14	Ms. M Chandana Snigdha	Student	Student Member
15	Dr. V Senthil kumar	Associate Professor, CSE	Coordinator

Members on Leave or Absence:

-NIL-

IQAC Coordinator Dr. V. Senthil kumar welcomed the members to the meeting emphasizing the importance of involving experts from various fields in the committee.

Chairperson of the committee, Principal Dr. K. Ravindra initiated the proceedings and introduced members and the following points were discussed.

S.No	Item	Action by
1.	Discussed about preparation of Academic calendar for Academic year 2021 – 2022 based on JNTUH calendar. Semester readiness program, Course file preparation and Time table preparation for upcoming semester.	All Departments
2.	It was suggested to allot mentor-mentee for all the students	All Departments
3.	Feedback collected from various stakeholders must be analyzed and identify the curriculum gaps. Submit the action plan to conduct Add-on course in order to fulfill curriculum gaps. Report should be submitted to IQAC.	All Departments





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5.	Faculty members are instructed to register for Swayam-NPTEL online certification courses.	All Departments
6.	Research articles should be Published in reputed National and International journals with high Impact factor. ( UGC, Scopus and SCI Journals).	All Departments
7.	Discussed about CRT classes and improving student placement, participation in Internships.	All Departments
8.	Faculty members are advised to file patents and apply research proposal for receiving grants from Government and Non Government agencies	All Departments
9.	HoD's are requested to form Departmental Project Monitoring Committee to monitor mini and major projects.	All Departments
10.	Student's project should be developed with industry standards and social impact. Faculty members are advised to encourage students to develop innovative projects.	All Departments
11.	Discussed about organizing FDP/ Workshops and Webinars to enhance students and faculty members knowledge.	All Departments
12.	Committee approves modified vision and mission of the departments	All Departments
13.	Plan to conduct Furcartz 2K21 events in the month of December 2021.	All Departments
14.	ERP software should be updated and should be in force.	Admin
15.	Scholarship details for academic year 2020-21 should be updated.	Admin
16.	Social responsibility and welfare programs are being conducted by NSS.	NSS
17.	I <sup>st</sup> year HoDs are requested to submit detailed plan for conducting Induction program for fresher's	I <sup>st</sup> year HoD
18.	Anti Ragging committee is being formed for 2021-2022 to keep the campus ragging free.	Anti Ragging committee
19.	All the committee heads are instructed to conduct a meeting and update the same to IQAC.	All the committees
20.	Review of previous IQAC meeting held on 28.07.2021 suggestions given and status of compliance.	All Departments

At the end of meeting Dr. V. Senthil kumar, Coordinator – IQAC had informed the members that the next and 37<sup>th</sup> meeting of IQAC is being scheduled on Monday, 8<sup>th</sup> November 2021. The meeting was adjourned after the vote of thanks to the chair.

  
Dr. V. Senthil kumar  
Coordinator, IQAC



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Sno	Name	Signature
1	Dr. K Ravindra	
2	Shri. Ch Mahender Reddy	
3	Dr.Ch. Bhadra Reddy	
4	Dr. A. Viswanathan	
5	Dr. J Vignesh	
6	Dr. S Kannan	
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10	Mr. Ramesh	
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12	Mr. P. Praveen Reddy	
13	Mr. P. Andrew Calix Benedict	
14	Ms. M.Chandana Snigdha	
15	Dr. V.Senthil kumar	